



Conway Township Board of Trustees

Regular Board Meeting Minutes

February 18th, 2025, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance

ROLL CALL: Present: G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor);

T. Foote (Clerk); D. Grubb (Treasurer)

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| 1 | Consent Agenda | <p>Motion to approve entire Consent agenda Made by T. Foote Second, by D. Grubb</p> | <ul style="list-style-type: none"> • Approval of Jan. 21st, 2025 and Feb 5th, 2025, meeting minutes. • Account Reconciliations • Disbursement/ Payroll/ Budget report- Dec 2024 and Jan 2025 • Investment Report • Discussed meeting (quorum with 3 members) on Feb 12th that did not have meeting minutes • Moved Fowlerville senior center to #5 and added #23 for George to bring up issues when he collected his thoughts |
| | Additions to agenda/approval of meeting Agenda | <p>Motion to accept the agenda as amended made by S. Porter. Second by G. Pushies. Motion passed 5-0.</p> | |
| | First call to the public | <p>1 member of the public spoke: Items discussed- Adding additional item to agenda for an assessing office update to the recreation report.</p> | |
| 5 | Fowlerville Senior Center | | <p>The board discussed funding for the Fowlerville Senior</p> |



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| | | | Center, including a request for \$4,000 and the board's previous approval of \$2,500. There were questions about the number of Conway residents using the center and the center's ADA compliance. |
| 6a | Recreation Report | The recreation agreement has been drafted and has 10 days to respond | The board voted unanimously to proceed with the REC agreement under the specified terms. |
| 6b | Assessor's Office Reports | Assessment notice date had an error stating the due date as March 13 th and we will still have to accept them due to the error. Correct dates have been posted online and, in the paper, to correct the error. | |
| 6b | Assessor Update | <p>Resolution 250122-1 Discussion.</p> <p>Resolution 250121-2 Discussion.</p> <p>Motion to approve Resolution 250122-1 Effective Jan. 22nd, 2024 made by T. Foote.</p> <p>Second by D. Grubb</p> <p>Motion passed with a roll call vote</p> <p>5-0</p> <p>Motion made by T. Foote to approve Resolution 250121-2.</p> <p>Second by S. Porter</p> | <p>Roll Call Vote Resolution 250122-1:</p> <p>M. Brown- Yes</p> <p>T. Foote- Yes</p> <p>D. Grubb- Yes</p> <p>G. Pushies-Yes</p> <p>S. Porter- Yes</p> <p>Roll Call Vote Resolution 250121-2:</p> <p>M. Brown- Yes</p> <p>T. Foote- Yes</p> <p>D. Grubb- Yes</p> <p>G. Pushies- Yes</p> <p>S. Porter- Yes</p> |



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| | | Motion passed with a roll call vote 5-0. | |
| 6 | County Planning Report | Dennis gave a synopsis of the most recent County Planning Commission. | |
| 7 | Zoning Administrator Report and Building Update | One new house and one new land combination. Siding Contractor has turned in correct documentation, will start shortly. | |
| 8 | P.C. Ex-Officio Report | Reappointed Kayla and Lucas, Added Steve to the P.C. Discussed Citizen Planner course. Finalized the Kreeger Site Plan. Discussed the Elm Street Special Use Permit. | |
| 9 | Clerk's Update | P.C. should all have laptops and be up to date on software needed to complete their jobs. Working on making sure that information that is on the Conway Website is up to date. | |
| 10 | Fowlerville Senior Center | Presentation by Mark Thomas. Explained what they use their funds for and what activities they have for the local seniors. Mark is a volunteer and does not get paid for this position. Board discussion: Senior Center is asking for support in the amount of \$4,000. The twp. Has previously supported in the amount of \$2,000. | |



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| | | <p>M. Brown made a motion to support the Fowlerville Senior Center and our members in the amount of \$2,500. Second by S. Porter. Motion passed with a Roll Call Vote 4-1</p> | <p>Roll Call Vote: M. Brown-Yes S. Porter- Yes T. Foote- Yes D. Grubb – Yes G. Pushies – No.</p> |
| 11 | <p>Bank Statement Review</p> | <p>Board Discussion Motion to have Diana Lowe sign and review Bank Statements made by D. Grubb. Second by G. Pushies. Roll call vote was requested. Motion passed with a roll call vote 3-2</p> | <p>Roll Call Vote; M. Brown-No G. Pushies – Yes D. Grubb- Yes S. Porter – No T. Foote - Yes</p> |
| 12 | <p>Livingston County Health Department Update</p> | <p>Board member discussion. M. Brown is waiting to hear back from the health department about a possible meeting date.</p> | |
| 13 | <p>Civic Plus Update</p> | <p>This regards the codification of our ordinances. M. Brown spoke with Civic Plus and was told that we have not yet approved the draft version of the codification. M. Brown would like both Mckenna (planners) and Abby to review. Board discussion.</p> | |
| 14 | <p>Closed Session Regarding November 15th, 2024 Special Meeting Review</p> | <p>Motion made by M. Brown to go into Closed Session at 8:24pm. Second by G. Pushies. Motion passed with a roll call vote 5-0</p> | <p>Roll Call Vote: T. Foote – Yes M. Brown-Yes G. Pushies – Yes D. Grubb – Yes S. Porter- Yes</p> |



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| | | Board Returned from closed session at 9:18pm. | |
| | | Motion made by T. Foote to approve closed session minutes. Second by D. Grubb Motion passed 5-0 | |
| 15 | Board of Review (Rescind Appointment) | Motion made by M. Brown to rescind appointment of Tom Parker from the Board of Review. Second by G. Pushies Motion passed 5-0. | |
| 16 | Planning Commission Appointment | Motion made by M. Brown to appoint Tom Parker to the Planning Commission. Second by G. Pushies. Motion passed 5-0. | |
| 17 | Board of Review Appointment | Motion to appoint Jim Chote as Board of Review Alternate made by M. Brown. Second by G. Pushies. Motion passed 5-0. | |
| 18 | Surf Internet | Board Discussion regarding switching to Surf Fiber Internet. Motion to change to Fiber Internet made by M. Brown. Second by G. Pushies. Motion Passed 5-0 with a roll call vote | Roll Call Vote: M. Brown-Yes G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes |
| 19 | 911 Tower | Livingston County EMS is requesting the township to consider allowing them to put a tower up on the corner of the township property. Board discussion. | |



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| 20 | Preliminary Solar Plans | Board discussion regarding preliminary meeting with Headland Solar. | |
| 21 | Citizen Planner | Board discussion Motion to approve members of the P.C. and Board to do the Citizen Planner from the MSU Extension made by M. Brown. Second by G. Pushies. Motion passed with a roll call vote 5-0. | Roll Call Vote: G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes M. Brown- Yes |
| 22 | Budget Workshop | Board Discussion Motion to Hold a Budget Workshop on Wednesday February 5 th , 2025 at 6pm. Made by M. Brown. Second by G. Pushies. Motion passed 5-0. | |
| 23 | MTA Grand Rapids Conference | Motion made by D. Grubb to approve whomever would like to attend the MTA Conference in Grand Rapids to attend. Second by T. Foote. Motion passed 5-0 with a roll call vote. | Roll call Vote: M. Brown- Yes D. Grubb- Yes T. Foote- Yes G. Pushies- Yes S. Porter- Yes |
| 24 | Board Discussion | Luke Bryan concert, Bank Account Signers, Capitalization Policy were discussed. | |
| 25 | Last Call to the Public | 2 members of the public spoke about various topics. | |
| | | Motion to Adjourn made by G. Pushies at 10:29pm. Second by D. Grubb. Motion passed 5-0. | Meeting adjourned at 10:29pm. |

Approved: 3/18/25